



USMANU DANFODIYO UNIVERSITY
SOKOTO

Department of Islamic Studies
Faculty of Arabic
and Islamic Studies

BACHELOR OF ARTS DEGREE IN ISLAMIC
STUDIES
STUDENTS' HANDBOOK

2024-2029



Prof. Bashir Garba, MFR
(FCSN, FSESN, FICCON, FICAI, FIICA, FCEnt, CChem, MRSC)
Vice-Chancellor



DR M.SHUNI
Ag. HEAD OF DEPARTMENT
ISLAMIC STUDIES

FOREWORD

This student handbook serves as a comprehensive guide for all students enrolled in the Department of Islamic Studies at the Usmanu Danfodiyo University, Sokoto. The handbook provides detailed and invaluable information about the nature, philosophy, objectives, scope, course content and units, as well as the course descriptions of the Bachelor of Arts in Islamic Studies program offered at the university.

Additionally, the handbook outlines the policies and regulations governing examinations, graduation requirements, and the overall conduct and discipline expected of students throughout their time at the university.

I am pleased to present the current edition of the Undergraduate Students' Handbook, which I trust will serve as a valuable resource and guide for you during your academic journey within the Department. It is essential that all students thoroughly read and adhere to the regulations stipulated in this handbook throughout their stay at the University.

May Allah guide and bless you during your time at the university.

Dr. MD Shuni
Acting Head of Department,
Department of Islamic Studies
August, 2024

TABLE OF CONTENTS

1. Foreword	4
2. Table of Contents	5
3. History of the Programme.....	7
4. Philosophy and Objectives of the Programme.....	7
5. Staffing	8
6. Administrative Responsibilities of Academic Staff	9
7. Students' Advisers/Coordinators	9
8. Departmental Library/Resource Room	10
9. Internet Accessibility	10
10. National Association of Islamic Studies Students UDS Branch	10
11. Annual Excursion	10
12. Lecture Attendance	10
13. Continuous Assessment	10
14. Examinations	10
15. Departmental Registration	11
16. 100 Level Courses	12
17. 200 Level Courses	13
18. 300 Level Courses	15
19. 400 Level Courses	16
20. Description of Courses	16
21. Leave of Absence	27
22. Examinations and Graduation Requirements	28
23. Conduct of Examinations	28
24. Writing of Examinations on Hospital/Sick Bed	29
25. Guidelines for Re- Marking of Examination Script(s)	29
26. Calculation of Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)	30
27. Classification of Degrees	30
28. Probation and Withdrawal	31
29. Deferment of Session or Semester	31
30. Regulations Guiding Withdrawal from Academic Programmes.....	31
31. Withdrawal due to Academic Incompetence and Inter-Faculty / Programme Transfer...31	31
32. Spill Over	32
33. Graduating with an 'F' Grade in a Course	32
34. Notification of Examination Results	32
35. Dress Code	32
36. Academic Misconduct	33
37. Regulations Governing Conduct and Discipline of Students	35
38. Sports and Sport Equipments	36
39. Mail	36
40. Identity Cards / Identification	36
41. Collection of Money in the University	37

42. Conduct in the Hostels	37
43. Students' Organizations and Associations	38
44. Guidelines of Research Project	39
45. Conclusion	42

HISTORY OF THE PROGRAMME

The Department of Islamic Studies, which is one of the departments that constitute Faculty of Arts and Islamic Studies, was established in the 1976/77 academic session. A couple of fulltime lecturers – Dr. A. A. Gwandu and Dr. M.I.H.I. Surty and some part-time lecturers constituted the pioneer teaching staff of the Department. Presently, the Department is adequately staffed with Professors, Senior Lecturers and others.

In the 1977/78 academic session, when the first set of students were admitted, a total of 27 were registered and of this number, 13 were majoring in Islamic Studies, and the remaining taking it as their minor subject. From this modest figure, the annual student intake has increased phenomenally, reaching more than two hundred students at the turn of the millennium. Currently, the Department has about five hundred and twenty -(525) students majoring in Islamic Studies.

The qualities of our products are adjudged to be high. Several institutions of higher learning have employed our products in various capacities, many of them as lecturers or employed to fill administrative positions. Many graduates of the Department could also be found in the Military, Para-military, Judiciary and Foreign Service. The Department itself has identified the best of our graduating students and retained them to join the pool of our academic staff. Our aggressive human resource development drive has paid off not only in terms of helping to develop and maintain high quality, but also to ensure that we have an excellent pool of teaching staff specializing in a wide range areas of the discipline.

PHILOSOPHY AND OBJECTIVES OF THE PROGRAMME

Philosophy

The programme is designed to pursue the development of human beings through the inculcation of Islamic values, norms and principles, without which the goal of ideological, moral, intellectual and economic development may not be achieved. The programme seeks to make students see the *Qur'an* and *Hadith* of Prophet Muhammad (S.A.W) as the two fountain heads on which Islam is based. The curriculum is structured to produce qualified intellectuals, professionals and scholars by integrating the articles of faith (*Iman*), qualities of knowledge, (*Ilm*) and good character (*Akhlaq*) to serve as agents of comprehensive, balanced and sustainable development. It focuses on developing practical solutions through research on contemporary problems of Nigerian society in particular and the Muslim world in general.

Objectives

The objectives of the programme are to:

- a- acquaint students with broad knowledge of Islam as a religion
- b- prepare students to understand Islam as a culture and civilization
- c- prepare students to analyze and proffer solutions to the problems of contemporary Muslim communities with particular reference to Nigeria
- d- make students understand the place of Islam in the context of other world religious traditions especially those that relate to Nigeria
- e- train students that would adequately serve the staffing needs of schools, judiciary and other relevant establishments
- f- prepare students for higher Degrees in Islamic studies and other related disciplines

STAFFING

The Department is enriched with adequate number of qualified academic and non-academic staff to take care of its entire academic programmes and administrative activities.

In the table below, the list of academic staff, their qualifications and areas of specialization are given.

Name	Qualification	Rank	Area of Specialization
Prof. J. M.Kaura	B.A., M.A., PhD	Professor	Sufism (Mysticism) & Islamic Thought/on seat
Prof. M. M. Dangana	B.Ed., M.A., PhD	Professor	Morality &Islamic Education/ on seat
Prof. A. G. Yahaya	B.A., M.A., PhD	Professor	Islamic History/on seat
Prof. A. M. Gada	B.A., M.A., PhD	Professor	Qur'anic Studies/Islamic Education/on seat
Prof. I. M. Maishanu	B.A., M.A., PhD	Professor	Comparative Religion/Islamic Philosophy/on seat
Prof. V. F. Sheriff	B.A., M.A., PhD	Professor	Islamic Theology/on seat
Prof. M. Y. Amin	B.A., M.A. PhD	Professor	Shari'ah/on seat
Prof. S. A. Aboki	B.A., M.A., PhD	Professor	Islamic Thought/on seat
Prof.Lawal Abdulkarim	B.A., M.A., PhD	Professor	Theology/on seat
Prof. A. A. Bala	B.A., MPA., M.A., PhD	Professor	Da'wah/Usul al-Din/on seat
Dr. A. M. Dutsinma	B.A., M.A., PhD	Reader	Hadith Studies/on seat
Dr. M. D. Shuni	B.A., M.A, PhD	Reader	Islamic Political Thought/on seat
Dr. A. S. Mainiyo	B.A. M.A., Ph.D.	Reader	Qur'anic Studies /on seat
Dr. T. A. Bashar	B.A., M.A., PhD	Reader	Sokoto Caliphate Literature/on seat
Dr.Z. M. D/Daji	B.A., M.A. PhD	Reader	Islamic Jurisprudence/on seat
Dr.M. K. Sabo	B.A., M.A. PhD	Reader	Qur'anic Science/Tajwid/on seat
Dr. Abubakar Bako	B.A., M.A., PhD	Reader	Islamic Jurisprudence /on seat
Dr. A. A. Nasir	B.A., M.A., PhD	Senior Lecturer	Islamic History/on seat
Dr. A. Y. Adam	B.A.,M.A.	Lecturer I	Islamic Law (Shari'ah)/on Study Leave
M.U. Dagimun	B.A.,M.A.	Lecturer I	Islamic Thought/on study leave
Dr. A. M.Kwatarkwashi	B.A.,M.A. PhD	Lecturer I	Comparative Study of Religion/ReligiousStudies/on seat
Dr. M. S. Abdullahi	B.A, M.A., PhD	Lecturer II	Qur'anic Studies/on seat
Alhassan Usman	B.A., M.A.	Lecturer II	Islamic Jurisprudence/on study leave

Also given in the table below is a list of non-academic staff, their qualifications as well as ranks:

Name	Qualification	Rank
Abubakar Abubakar Alhaji	Prim, Cert., Sec. Cert, Higher National Diploma in Computer Science	Departmental Secretary/Higher Computer Data Analyst
Bala Abdullahi	Primary. Cert, S.S.C.E, C.O.A Cert.	Senior Clerical Officer
Dodo Ahmadu Dange Ummaru		Caretaker (Terminal)

In order to ensure the achievement and maintenance of quality of our products, the Department is administered by a team of academic staff with Dr. A.A. Bala as the Ag. Head of Department.

ADMINISTRATIVE RESPONSIBILITIES OF ACADEMIC STAFF

Name	Responsibility
Dr.M. D. Shuni	Ag. Head of Department
Prof. J. M. Kaura	Member,Departmental Appointments and Promotions Committee
Prof. A. G. Yahaya	Member, Departmental Appointments and Promotions Committee
Prof. V. F. Sherrif	PG Coordinator
Prof. A. G. Yahaya	Project Coordinator,
Dr. MK Sabo	Departmental PG. Secretary
Prof. Lawal Abdulkareem	Seminar Coordinator
Dr.A. S. Mainiyo	100 Level Coordinator
Prof. M. Y. Aminu	200 Level Coordinator
Dr. MK Sabo	300 Level Coordinator
Dr. Abubakar Bako	400 Level Coordinator
Dr.A. M. Kwatarkwashi	Examinations Officer
Dr. Abubakar Bako	Departmental Board Secretary

STUDENTS' ADVISERS/COORDINATORS

Students studying under this Department at different levels are assigned to different lecturers of the Department who will offer them guidance on whatever problem they might encounter during their studies. The followings are the names of advisers/coordinators and the levels assigned to them:-

Name of Adviser/Coordinator	Level
Dr. Abubakar Bako	UG IV
Dr.MK Sabo	UG III
Prof. M. Y. Aminu	UG II
Dr. A. S. Mainiyo	UG I

DEPARTMENTAL LIBRARY/RESOURCE ROOM:

The Departmental Library is situated within the Department in the Faculty of Arabic and Islamic Studies.

The library is equipped with relevant books in different fields of Islamic Studies, which help the students to enhance their research and learning in Islamic Studies. Students admitted in the Department are advised to make good use of the library for their various research works like continuous assessment, project, etc. E-resources are also available in different areas of Islamic Studies. The library opens only during working hours.

INTERNET ACCESSIBILITY:

Students may have access to internet facilities available in the Departmental library as well as resources at the University main Library. Students can have access to recent books and journals in different fields of Islamic Studies from these resources which can also be downloaded and printed.

NATIONAL ASSOCIATION OF ISLAMIC STUDIES STUDENTS (NAISS) UDUS BRANCH:

Students of the Department of Islamic Studies have formed a strong branch of the National Association of Islamic Studies Students (NAISS). The Association aims at providing guidance and assistance to both the majoring and subsidiary students from other departments. It organizes a number of activities including orientation programme for the new students, as well as hosting of lectures, where distinguished speakers are invited to make presentations, and in some cases, offer advisory support to the final year students on topics of interest such as careers, NYSC and related issues. The majoring and subsidiary students are members of this Association.

ANNUAL EXCURSION:

In collaboration with the Department of Islamic Studies, the National Association of Islamic Studies Students, UDUS Branch, organizes periodic excursion for its members. This excursion aims at broadening the knowledge of the students through travelling to historical sites and monuments and meeting people with significant experience of issues that are relevant to the understanding and promotion of Islam in contemporary Nigeria.

LECTURE ATTENDANCE:

All students are expected to have a minimum of 75% attendance in order to qualify for writing the examinations. A list of students who do not meet this requirement is pasted on the notice boards, drawing their attention to their ineligibility for the examinations. It is therefore very important for students to be serious and regular in attending classes.

CONTINUOUS ASSESSMENT:

Continuous Assessment (CA) is a pre-requisite for passing examination in each course. The CA accounts for 40% of the total score. Lecturers are free to decide the means by which the CA is calculated. It is up to them to determine whether this could be done by take – home assignments, assessment test(s), tutorials or a combination of any two or more of these. This also underscores the importance of class attendance. If a student is not in the class where an assignment was given, the whole continuous assessment marks allocated to that assignment would be lost.

EXAMINATIONS:

At the end of each Semester, students are required to write examinations in respect of all the courses they registered during the Semester. Students are advised to abide by all the rules and regulations set

by the University regarding the conduct of examinations. Such rules are found in the examination cards, examination booklets, notice boards and in this Students' handbook. Students should therefore be careful not to indulge in examination misconduct which leads to either rustication or expulsion from the University.

DEPARTMENTAL REGISTRATION

Immediately after registering on the University portal, students should download their registration forms. Students should for endorsement by the Head of Department.

Departmental Level Coordinators are assigned to guide the students in their selection of courses, registration and other related issues, one each at every level (UG I – UG IV).

Guidelines for the selection of the required units for both majoring and subsidiary students are as follows:

UG. I

First year undergraduate students majoring in Islamic Studies should register from three Departments. The first subject of registration is Islamic Studies, while the second subject should be chosen from the Faculty of Arts and Islamic Studies (FAIS). The third subject should be chosen either from the FAIS or from any other faculty in the University.

Students are required to register for a minimum of **thirty-five (35)** units including 8 units of GST. Of this total, eighteen (18) units must be from this Department and the remaining nine (9)units from otherDepartments. In case of students with “O” LEVEL Arabic requirements are to register eighteen (18) units instead of twenty (20) units.

Students without credit pass in “O” Level Arabic **must register for and pass ISL. 106 and ISL. 111 before graduation.**

The courses are as follows:

Core Courses

ISL. 101	3 Units
ISL. 102	2 Units
ISL. 103	2 Units
ISL. 104	2 Units
ISL. 105	1 Unit
ISL. 106	1 Unit
ISL. 107	2 Units
ISL. 108	2 Units
ISL. 109	2 Units
ISL. 110	2 Units
ISL. 111	1 Unit
Total	20 Units

Education students whose teaching subject is Islamic Studies are required to register for the courses of UG I including ISL. 101-105. and to balance their required units from ISL 108, ISL.109 and ISL. 110.

Required

ISL. 101	3 Units
ISL. 102	2 Units
ISL. 103	2 Units
ISL. 104	2 Units
ISL. 105	1 Unit
Total	10 Units

Optional

ISL. 108	2 Units
ISL. 109	2 Units
ISL. 110	2 Units
Total	6 Units

LIST OF COURSES**100 LEVEL COURSES**

Course Code	Course title	Units	Semester
ISL. 101	Early History of Islam from <i>Jahiliyyah</i> to the death of the Prophet (S.A.W)	3	1
ISL. 102	Introduction to the Study of the Qur'an	2	2
ISL. 103	Introduction to Hadith Studies	2	1
ISL. 104	Introduction to <i>Ilm al-Tauhid</i>	2	2
ISL. 105	Basis of Islamic Thought and Civilization	1	1
ISL. 106	Basic Arabic "A"	1	1
ISL.107	Introduction to the Science of <i>Tajwid</i>	2	1
ISL.108	Introduction to <i>Da'wah</i> in Islam	2	2
ISL.109	Introduction to Islamic Moral Teachings	2	1
ISL.110	<i>Al-Tahara</i> in Islam	2	2
ISL.111	Basic Arabic "B"	1	2
	Total	20	

GENERAL STUDIES COURSES

COURSE CODE	COURSE TITLE	No OF UNIT	SEMESTER
GST 101	Communication In English I	2 Units	First
GST 102	Nigerian Peoples and Culture	2 Units	Second
GST 103	Information & Communication Technology (ICT)	1 Unit	Second
GST 104	Use of Library and Study Skills	1 Unit	First
GST 105	Communication in French	2 Units	Second
GST 106	OR Communication in Arabic		
TOTAL		8 UNITS	

UG II

All UG II students majoring in Islamic Studies are required to register a minimum of **thirty – six (36)** Units including (8) units of GST. They are to take twenty (20) compulsory units and four (4) elective units from the Department. They are also expected to register for at least four (4) Units from other Departments in the Faculty of Arts and Islamic Studies only. The courses in the Department are as follows:-

Compulsory courses

ISL. 201	2 Units
ISL. 202	2 Units
ISL. 204	2 Units
ISL. 205	2 Units
ISL. 206	2 Units
ISL. 207	2 Units
ISL. 208	2 Units
ISL. 211	2 Units
ISL. 212	2 Units
ISL. 213	2 Units
Total	20 Units

Elective courses

ISL. 203	2 Units
ISL. 209	2 Units
ISL. 210	2 Units
Total	6 Units

Education students are required to register for fourteen (14) units.

ISL. 201	2Units
ISL. 202	2 Units
ISL. 204	2 Units
ISL. 205	2 Units
ISL. 207	2 Units
ISL. 208	2 Units
ISL.212	2 Units
Total	14 Units

200 LEVEL COURSES

Course Code	Course title	Units	Semester
ISL. 201	<i>Khulafa al-Rashidun</i>	2	1
ISL. 202	Umayyad Caliphate	2	2
ISL. 203	Traditional Qur'anic Studies in Hausaland and Borno	2	1
ISL. 204	Ibadat I (<i>Salah and Zakah</i>)	2	2
ISL. 205	Ibadat II (<i>Siyam and Hajj</i>)	2	1
ISL. 206	Introduction to Islamic Law	2	2
ISL. 207	<i>Ilm al-Kalam</i> and the Development of Muslim <i>Firaq</i>	2	1
ISL. 208	Studies on <i>Ilm al-Hadith</i>	2	2
ISL. 209	Islamic Arts and Architecture	2	1
ISL.210	<i>Sirah and Maghazi</i> Literature	2	2
ISL.211	Contribution of West African Scholars to Islam	2	1

ISL.212	<i>Ilm al-Tajwid</i>	2	2
ISL.213	Theory and Practice of Islam	2	1
	Total	26	

GENERAL STUDIES COURSES

COURSE CODE	COURSE TITLE	No OF UNIT	SEMESTER
GST 211	Communication in English II	2 Units	Second
GST 212	Logic, Philosophy and Human Existence	2 Units	First
GST 213	History and Philosophy of Science	2 Units	First
GST 214	Peace Studies and Conflict Resolution	2 Units	Second
TOTAL		8 UNITS	

UG III

All students majoring in Islamic Studies are required to register a minimum of forty (40) Units. The forty (40) Units will be made up of twenty-eight (28) Units of compulsory courses and eight (8) elective Units from the Department as well as four (4) Units of GST.

Compulsory courses

ISL. 301	2 Units
ISL. 303	2 Units
ISL. 304	2 Units
ISL. 305	2 Units
ISL. 306	2 Units
ISL. 307	2 Units
ISL. 308	2 Units
ISL. 310	2 Units
ISL. 311	2 Units
ISL. 312	2 Units
ISL. 313	2 Units
ISL. 314	2 Units
ISL. 315	2 Units
ISL. 316	2 Units
Total	28 Units

Elective Courses

ISL. 302	3 Units
ISL. 309	2 Units
ISL. 317	3 Units
ISL. 318	2 Units
Total	10 Units

Education students are required to register for a minimum of twelve (12) Units which must include the following:

ISL. 310	2 Units
ISL. 303	2 Units
ISL. 304	2 Units
ISL. 306	2 Units
ISL. 316	2 Units
Total	10 Units

300 LEVEL COURSES

Course Code	Course Title	Units	Semester
ISL. 301	Abbasid Caliphate	2	1
ISL. 302	Muslim Spain and Ottoman Empire	3	2
ISL. 303	Islamic Law of <i>Mu'amalat</i>	2	1
ISL. 304	Islamic Family Law	2	2
ISL. 305	Studies on Tafsir	2	1
ISL. 306	Advanced Studies on Ilm al-Hadith	2	2
ISL.307	Textual Studies of Qur'an and Hadith	2	1
ISL.308	Islamic Sufism (<i>Al Tasawwuf</i>)	2	2
ISL. 309	Revivalist Movements in Islam	2	1
ISL. 310	Islamic Political Thought and Movements	2	2
ISL. 311	Islamic Economic Thought	2	1
ISL. 312	Advanced Studies of Islamic Theology	2	2
ISL. 313	Comparative Study of Religions	2	1
ISL. 314	Research Methodologies of Muslim Scholars	2	2
ISL. 315	Advanced Studies on Qur'an	2	1
ISL. 316	Moral Philosophy in Islam	2	2
ISL. 317	Orientalism and Islamic Studies	3	1
ISL. 318	Religions in the Qur'an	2	2
	Total	46	

GENERAL STUDIES COURSES

COURSE CODE	COURSE TITLE	No OF UNIT	SEMESTER
GST 311	Entrepreneurship and Innovation	2 Units	First
GST 312	Venture Creation and Growth	2 Units	Second
TOTAL		4 UNITS	

UG IV

All students majoring in Islamic Studies are required to register a minimum of **thirty-five (35)** compulsory units, and at least three (3) units from the elective courses.

Compulsory courses

ISL. 401	2 Units
ISL. 402	3 Units
ISL. 403	2 Units
ISL. 404	2 Units
ISL. 405	2 Units
ISL. 406	3 Units
ISL. 407	3 Units
ISL. 408	2 Units
ISL. 410	3 Units
ISL. 411	3 Units
ISL. 412	3 Units
ISL. 413	2 Units
ISL. 415	6 Units
Total	36 Units

Elective courses

ISL. 409	3 Units
ISL. 414	3 Units
Total	6 Units

Education students are required to register a minimum of thirteen (12) Units, which must include the following:

ISL. 401	2 Units
ISL. 403	2 Units
ISL. 405	2 Units
ISL. 407	3 Units
ISL. 412	3 Units
Total	12 Units.

400 LEVEL COURSES

Course Code	Course title	Units	Semester
ISL. 401	Islam in Africa	2	1
ISL. 402	Islam in Nigeria	3	2
ISL. 403	Islamic Law of Inheritance	2	1
ISL. 404	Laws of <i>Wasiyyah</i> and <i>Waqf</i>	2	2
ISL. 405	Textual Study on Qur'an	2	1
ISL. 406	Textual Study on <i>Hadith</i>	3	2
ISL. 407	Advanced Studies on <i>Hadith</i>	3	1
ISL. 408	Sokoto Caliphate Literature	2	2
ISL. 409	Islamic Interpretation of History with particular reference to Ibn Khaldun	3	1
ISL. 410	<i>Ilm Usul al-Fiqh</i> (Principle of Islamic Jurisprudence)	3	2
ISL. 411	Islamic Education	3	1
ISL.412	Advanced studies of the Creed of <i>Ahl-al-Sunnah</i>	3	2
ISL.413	Islamic Philosophy	2	1
ISL.414	Conflict Prevention and Resolution in Islam	3	2
ISL.415	Research Project	6	1 &2
	Total	41 Units	

DESCRIPTION OF COURSES:**100 LEVEL COURSES (20 Units)****ISL. 101 Early History of Islam from *Jahilliyyah* to the death of the Prophet (S.A.W.) (3 Units)**

The course will discuss Arabia during the days of *Jahiliyyah*, historical accounts on the advent of Islam, persecution of Muslims by the Makkans, significance of the *Hijrah* to Abyssinia and boycott of the Muslims by the Makkans. Other areas to be covered are *Hijrah* from Makkah to Madinah, significance of the treaty of Hudaibiyyah, battles fought by the Prophet (S.A.W.) and significance of the farewell pilgrimage.

ISL. 102 Introduction to the study of the Qur'an (2 Units)

Meaning and names of the Qur'an, revelation: modes and experience of the Prophet (S.A.W), preservation of the Qur'anic Revelation during the time of the Prophet (S.A.W), arrangement of the Qur'anic revelation, compilation of the Qur'anic revelation during the time of Caliph Abubakar (RA) and Caliph Uthman (RA). The course will also examine classification of Qur'anic revelation into Makkan and Madinan and subject matter of the Qur'anic revelation.

ISL.103 Introduction to Hadith Studies (2 Units)

Areas to be covered in the course include meaning of *Hadith, Sunnah, Athar* and *Khabar* in both literal and technical terms and also their differences, differences between the Qur'an and *Hadith al-Qudsi* and *Hadith al-Nabawi* and preservation of *Hadith* during the time of the Prophet and *Sahabah*. Other areas to be covered are collection and compilation of *Hadith* as well as importance of *Hadith* to the life of contemporary Muslims.

ISL.104 Introduction to *Ilm al-Tauhid* (2Units)

Meaning and scope of *Ilm al-Tauhid*, concept and rejection of Shirk in Islam, belief in Allah, belief in the Angels, belief in revealed Books, belief in the Prophets/Messengers of Allah, belief in the Last Day, belief in the Destiny (Good and bad) and significance of *Ilm al-Tauhid* to the life of Contemporary Muslims.

ISL. 105 Basis of Islamic Thought and Civilization (1 Unit)

Definition of key terms, a survey of the original sources of Islamic thought: the Qur'an, the Sunnah, the Sahaba e.t.c., the aim and purpose of Islamic thought and philosophy, a brief survey of Islamic civilization: its concept, nature and scope, Muslim's contribution to the development of: Medicine, Algebra, Astronomy e.t.c. and brief accounts on Muslim scientists: Ibn Sinah, Jabir Ibn Hayan Ibn Hazm, Al-Razi e.t.c.

ISL. 106 Basic Arabic "A" (1 Unit)

The course consists of introduction to Arabic letters and counting of numbers (1- 100), formation of words and sentences, singular and plural, Arabic tenses and introduction to conversation in Arabic language.

ISL. 107 Introduction to the Science of *Tajwid* (2 Units)

Meaning of *Ilm al-Tajwid*, aim and objectives of the Study of *Tajwid*, historical background of *Ilm al-Tajwid*, signs used for correct reading of the Qur'an, rules governing the recitation of the Qur'an, practical recitation of some selected chapters of the Qur'an and significance of *Ilm al-Tajwid*.

ISL. 108 Introduction to *Da'wah* in Islam (2 Units)

Definition of *Da'wah* in Islam, concept of *Da'wah* in Islam, origin and development of *Da'wah* in Islam and qualifications of *Da'i*. Other items to be covered are, methodology of *Da'wah* in Islam, modern means of *Da'wah* and challenges of *Da'wah* in the contemporary time.

ISL. 109 Introduction to Islamic Moral Teachings (2 Units)

Meaning of Morality in Islam, classification of Morality (Good and bad), moral teachings in the Qur'an, moral teachings in the *Hadith*, difference between Islamic and western concept of morality, and significance of Islamic moral teachings to the contemporary Muslims.

ISL. 110 *Al-Taharah* in Islam (2 Units)

Definition of *Taharah*, purpose of *Taharah* in Islam, classification of *Taharah* in Islam (Spiritual and material/physical): spiritual *Taharah* (heart, mind, thought, conduct etc), material/Physical: (body,

environment etc). *Taharat al- Hadathwa al- Khabas: istinja', istijmar, tayammum, wudu', and ghusl*, significance of *tahara* to the contemporary Muslims.

ISL. 111 Basic Arabic “B” (1 Unit)

The course consists of dictation of short passages in Arabic by the teacher, composition and comprehension, translation of short sentences from Arabic into English and English into Arabic.

GENERAL STUDIES COURSES:

GST 101: Communication In English I (2 Units)

Effective communication and writing in English, Language skills, Writing of essay answers, Comprehension, Sentence construction, Outlines and paragraphs, Collection and organization of materials and logical presentation, Punctuation.

GST 102: Nigerian Peoples and Culture (2 Units)

Study of Nigerian history, culture and arts in pre-colonial times, Nigerian's perception of his world, Culture areas of Nigeria and their characteristics, Evolution of Nigeria as a political unit, Indigene/settler phenomenon, Concepts of trade, Economics of self-reliance, Social justice, Individual and national development, Norms and values, Negative attributes and conducts (cultism and related vices), Re-orientation of moral and national values, Moral obligations of citizens, Environmental problems.

GST 103: Information Communication Technology (ICT) (1 Unit)

Development of modern ICT, Hardware technology, Software technology, Input devices, Storage devices, Output devices, Communication and internet services, Word processing skills (typing, etc).

GST 104: Use of Library and Study Skills (1 Unit)

Brief history of libraries, Library and education, University libraries and other types of Libraries, Study skills (reference services), Types of library materials, using library resources including e-learning, e-materials, etc, Understanding library catalogues (card, OPAC, etc) and classification, Copyright and its implications, Database resources, Bibliographic citations and referencing.

GST 105: Communication in French (2 Units)

Introduction to French, Alphabets and numeracy for effective communication (written and oral), Conjugation and simple sentence construction based on communication approach, Sentence construction, Comprehension and reading of simple texts.

OR

GST 106: Communication in Arabic (2 Units)

Introduction to Arabic alphabets and writing systems, Elementary conversational drills, Basic reading skills, Sentence construction in Arabic.

200 LEVEL COURSES (26 Units)

ISL.201. The History of *Khulafa' al-Rashidun* (2 Units)

Demise of the prophet and the issue of succession, Abu Bakr al-Siddiq (R.A) as the first Caliph: biography, administration and achievements. 'Umar bn Al-Khattab as the second Caliph: biography, election, expansion of Muslim caliphate and administrative achievements. ' Uthman bn Affan as the

third Caliph: biography, election, *Al-fitnah*, and his achievements. ‘Ali bn Abi Talib as the fourth Caliph: biography, election, civil wars and achievements. Lessons from the history of the caliphs for contemporary Muslims.

ISL. 202 The History of Umayyad Caliphate (2 Units)

Transition of power from *Khulafa'* to Umayyads, emergence of Umayyad caliphate, Mu'awiyah bn Abi Sufyan: biography and achievements. Yazid Ibn Mu'awiyah: power tussle and his emergence as Caliph and achievements. Marwanid line of the Umayyad Caliphate: Marwan bn al-Hakam, AbdulMalik bn Marwan e.t.c, their administration and achievements. ‘Umar Ibn Abdul’Aziz (Umar II): background, reforms, official collection and compilation of *Hadith*, decline and fall of the Umayyad caliphate.

ISL. 203 Traditional Qur’anic Studies in Hausaland and Borno (2 Units)

Origin of Qur’anic studies in Borno, emergence of *Tsangaya* as a center for Qur’anic studies, organization of *Tsanagaya*: structure, curriculum, methodology, students’ age of enrolment in the Qur’anic school and progression. Teaching and learning materials: Qur’an, slates inkpot etc. Graduation: *Zayyana*, ceremony and *ijazah*. Traditional Qur’anic studies in the Sokoto Caliphate. Origin of Qur’anic studies in Hausaland. *Zaure* as a centre of Qur’anic learning, organization and structure, students: age and progression. Graduation ceremony and *Ijazah*. Modern trends in Qur’anic studies

ISL. 204 Ibadat I (Salah and Zakah) (2 units)

Discussion of *Salah* and *Zakah* according to the views of four schools of law. Definition of concepts. Importance of Ibadat in the spiritual life of the Muslims, detailed studies of *Salah* in both theory and practice, detailed studies of *Zakah* and its economic values to the Muslims.

ISL. 205 Ibadat II (Siyam and Hajj) (2 Units)

Discussion on *Siyam* and *Hajj* according to the four schools of law, definition of concepts, detailed studies of *Siyam*, detailed studies of *Hajj* both in theory and practice, moral, spiritual and social benefits of *Siyam* and *Hajj* to the life of Muslims.

ISL. 206 Introduction to Islamic Law (2 Units)

Definition and origin of Islamic law, scope of Islamic law, sources of Islamic law, development of Islamic law during the time of the Prophet and Companions, codification of Islamic law, *Taqlid*, significance of Islamic law to the life of contemporary Muslims, contemporary issues in *Shari’ah* implementation.

ISL. 207 Ilm al-Kalam and the Development of Muslim Firqah (2Units)

Definition of Ilm al-Kalam and firqah, emergence of *Firqah* in Islam: selection of caliphs, civil war etc., Muslim *Firqah*: *Shi’ah*, *Khawarij*, *Murji’ah*, doctrines and teachings of Muslim *firqah*, origin and development of *Ilm al-Kalam*, *Mutakallimun*: Mu’tazilites and Ash’arites, Maturidites, doctrines and teachings of *Mu’tazilah*, *Ash’ariyyah* and *Matudiyah*.

ISL. 208 Studies on Ilm al-Hadith (2 Units)

Hadith forgery: origin, causes and the categories of forgers. methods of detecting forgery in *Hadith*: *Matn* and *Isnad*, qualifying and disqualifying of Hadith reporters (*Ilm al-Jarhwa al-Ta’dil*). studies on some *Hadith* critics.

ISL. 209 Islamic Arts and Architecture (2 Units)

Introduction to the concept of beauty in Islam, calligraphy as an art in Islam, architecture of Mosques and Palaces at the peak of Islamic civilization, mosques of al-Mutawakkil in Samarra, al-Hamra' in al-Qurtuba, Ana-Sofia mosque at Istanbul. Islamic Art and Architecture in West Africa, Ishaq al-Sahili, Sankore mosque in Timbuktu, GobarauMinerate in Katsina, BabbanGwani mosque in Zaria, Contemporary Muslim architecture: Prophet's mosque in Madinah, Faisal mosque in Islamabad, National mosque in Abuja, Emir's mosques in Ilorin, Third Juma'at mosque in Sokoto etc. Qur'anic calligraphy in Northern Nigeria.

ISL. 210 Sirah and Maghazi Literature (2 Units)

Early biographers of Prophet Muhammad (peace be upon him) and their methodologies: Ibn Ishaq, Al-Waqidi, Ibn Sa'ad. Later developments in *Sirah* writing and methods adopted by the writers: Ibn Jarir al-Tabari, Ibn Kathir, Ibn Sayyid al-Nas. The contribution of Sokoto Jihad leaders to *Sirah* literature. Contemporary Muslim writings on *Sirah* and their methodology: Muhammad Husayn Haykal, Shibli Nu'mani, Suleiman Nadwi, Abdul A'ala Maududi. Sirah writers in Nigeria.

ISL. 211 Contribution of West African Scholars to Islam (2 Units)

Earlybeginning and Introduction of Islam to West Africa,contact with North Africa: Al-Maghili and the Kunta Ulama. Abdullahi Sika, Dan Marina, and Danmasani. The Borno Ulama: Shaykh Muhammad AbdulRahman al-Barnawie.t.c. The Rise of Shaykh Uthman bn Foduye and his school. Shaykh Umar al-Futi and al-Bakka'I. Islamic Scholarship in Nigeria today: Abubakar Gummi, Adam Abdullahi Ilori, Nasiru Kabara, Dahiru Bauchi. Contribution of contemporary Modern scholars to Islam.

ISL. 212 Ilm al -Tajwid and Al-Qiraa't (2 Units)

Early *Qurr'a'* (reciters) in the time of Prophet (S.A.W), the *Sahaba* and *Tabi'un*. Emergence of Schools of *Qira'at*. Seven prominent *Qurra'* in the field of *Qira'ah*: Biography and Contributions. *Ilm Makharij al-khuruf* (phonology): theoretical studies and practical application.

ISL. 213 Theory and Practice of Islam (2 units)

Prophet as *Uswatun Hasanah* (Model to be copied). Teaching of Islam on Moderation in the Practice of the religion. Teaching of Islam against extremism and extremist tendency. Tolerance and peaceful co-existence among Muslims and non Muslims. Teachings of Islam against terrorism. Implication of extremism, intolerance and terrorism to peaceful coexistence. Islam and Feminism, Human Rights in Islam. Islam and Slavery.

GENERAL STUDIES COURSES:**GST 211: Communication in English II (2 Units)**

Logical presentation of papers, Phonetics, Instruction on lexis, Art of public speaking and oral communication, Figures of speech, Précis, Report writing.

GST 212: Logic, Philosophy and Human Existence (2 Units)**(A) Islamic Philosophy**

Definition, scope, relationship between Philosophy and religion (Islam). Theory of knowledge in Islam. A critical review of the sources of knowledge (perception), experience, reason, intuition etc, with special emphasis on the role of REVELATION as the most reliable source of knowledge. Ultimate reality: Allah and his attributes, critical review of philosophical proofs, Quranic approach to providing the existence of Allah, Predestination

and freedom of will as aspect of Allah's knowledge and power. Prophet -hood and the Day of Judgment.Ethics in Islam

(B)Western Philosophy

A brief survey of the main branches of Philosophy: Symbolic Logic, Special symbols in Symbolic Logic-conjunction, negation, affirmation, disjunction, equivalent and conditional statements; Law of Tort. The method of deduction, using rules of inference and bi-conditionals qualification theory. Types of discourse: Nature of arguments, Validity and soundness; Techniques for evaluating arguments; Distinction between inductive and deductive inferences, etc. (Illustrations will be taken from familiar texts, including literature materials, Novels, Law reports and newspaper publications).

GST 213: History and Philosophy of Science (2 Units)

Man – his origin and nature, Man and his cosmic environment, Scientific methodology, Science and technology in the society and service of man, Renewable and non-renewable resources – man and his energy resources, Environmental effects of chemical plastics, Textiles, Wastes and other material, Chemical and radiochemical hazards, Introduction to the various areas of science and technology. Elements of environmental studies.

GST 214: Peace Studies and Conflict Resolution (2 Units)

Basic Concepts in peace studies and conflict resolution, peace as a vehicle of unity and development, Conflict issues, Types of conflicts, e.g. Ethnic/religious/political/economic conflicts, Root causes of conflicts and violence in Africa, Indigene/settler phenomenon, Peace – building, Management of conflict and security. Elements of peace studies and conflict resolution, Developing a culture of peace, Peace mediation and peace-keeping, Alternative Dispute Resolution (ADR), Dialogue/arbitration in conflict resolution, Role of international organizations in conflict resolution, e.g. ECOWAS, African Union, United Nations, etc.

300 LEVEL COURSES (46 Units)

ISL. 301 The History of Abbasid Caliphate (3Units)

The causes and rise of Abbasid Caliphate: roles of Abu al- Abbas Al-Saffah, Abu Muslim Alkhusasani, Mawalis. Consolidation and growth of the Caliphate. Caliph Harun al-Rashid: Administration and achievements, Caliph Al-Ma'mun, Caliph al-Mutawakkal. Causes of decline and fall of the Abbasid Caliphate: internal factors; Internal Conflict; role of Persians etc, external factors: Crusades, breakaway states etc.

ISL. 302: Muslim Spain and Ottoman Empire (3 Units)

Emergence of Muslim rule in Spain. The early Caliphs,petty Muslim states in Spain. Causes of rise of Ottoman Caliphate: Uthman I (1299),Urkhan (1326), Murad I (1359), Ottoman provinces: North Africa, Syria etc.Causes of decline and fall of Ottoman Caliphate.

ISL. 303: Islamic Law of Mu'amalat (2 Units)

Introduction to the Law of Mu'amalat, the essential requisite of valid contracts and the modes of making sighth. Doctrines of Majlis al-aqad meeting place for formulation of contract, contracting parties and subject matter of contract. Consideration and the scope of Islamic Law of contract. Specific contracts and dispositions: *Aqd al-Bai'*, *Ijarah/al-kira*, *Al-Salam*,*Qard*, *Hibah*, *Ji'alah*, *Muzara'ah*, *Musaqah*, *Ariyah*, *Muzabanah*,*Wadi'ah*,*Rahn*, *Kafalah*, *Hawalah*, *Sharikah*.

ISL. 304 Islamic Family Law (3Units)

Definition of Concepts: Family, Marriage. Position of Marriage in Islamic law, preliminaries of marriage, essentials of valid marriage: Marriage contract, *Khutbah* and Wedding *Fatihah*, impediments to marriage, invalid marriages. Concept of polygamy. Family Planning and birth control in Islam.

ISL. 305 Studies on the Tafsir (2 units)

Meaning of *Tafsir*, *Tafsir* and *Tarjamah* and their differences. Origin of *Tafsir*, development of *Tafsir*. Categories of *Tafsir*: traditional and intellectual, *Shi'ah*, *Mu'tazilah*, *SufiTafsir*. Sources of *Tafsir* and qualifications of *Mufasssir*. Methodology of *Tafsir*. A study of selected *Tafsir* works: Al-Tabari, Zamakhshari, al-Razi, Diya'u al-Ta'wil and Nasiru Kabara's *Kanz al-Mutalsam*. Significance of *Ilm al-Tafsir* to the contemporary Muslims.

ISL. 306 Advanced Studies on Ilm al-Hadith (2 Units)

Study on Hadith terminologies. Method of Hadith classification. Study of the Six canonized Hadith collections: biographies of Compilers, Arrangement of Compilations and content analysis.

ISL. 307 Textual Studies of the Qur'an and Hadith (2 Units)

Teachings of the Qur'an and Hadith on the following: terrorism, extremism, extravagance, murder, suicide, modesty, Brotherhood, Mutual Assistance, obedience to Allah and His Messenger, obedience to parents, etc.

ISL. 308 Islamic Sufism (Al-Tasawwuf) (2 Units)

Definition of Sufism, Origin of *Tasawwuf*. Stages of development of *Tasawwuf* up to 10th Century C.E. Doctrines of *Tasawwuf*: *Wilayah*, *Shafa'ah*, *Istighathah* etc. Sunni and Philosophical *Tasawwuf*. Sufi orders: spread and development in West Africa (*Qadiriyyah* and *Tijjaniyyah* Sufi order). *Qadiriyyah* and *Tijjaniya* in the Sokoto Caliphate. *Qadiriyyah* and *Tijjaniyah* in Modern Nigeria.

ISL.309 Revivalist Movement in Islam (2 Units)

Concept of *Tajdid*, its development and early revivalist leaders. Revivalist movements and their leaders in the 10th Century C.E. Revivalist Movements in the 19th century Africa. Contemporary revivalist movements such as *Ikhwan al-Muslimin* and *Jama'at al-Islamy*. Muslim Organizations and *Da'wah* in Nigerian: J.N.I, I.E.T, Fityan al-Islam, Izalah, M.S.S.. FOMWAN, NASFAT e.t.c.

ISL. 310 Islamic Political thought and Movements (2 Units)

Islam as a total way of life and Government as an essential part of it. General principles of government in al-Qur'an. Historical development: Prophet's government in Madinah, Governments of Al-Khulafa al-Rashidun, Subsequent governments. Intellectual Development. Early Political theories developed by the Muslim Firqah, e.g. *Shi'ah al-Khawarij* and *Ahl al-Sunnah*. Political theories developed by individual Muslim thinkers e.g. Al-Mawardi, Ibn Taymiyyah, Ibn Khaldun. Political Institutions e.g. *Khilafah*, *Wizarah*, *Madhalim*, *Hisbah*. Political thought of the Sokoto Jihad movement: Shaykh Uthman bn Foduye, Ustaz Abdullah bn Foduye, Sultan Muhammad Bello. Encounter with Imperialism: Ali Abd al-Raziq, Hassan al-Banna, Abd al-Qadir Audah, Al-Maududi, Ayatollah Khomeini, Mu-ammar al-Qadhafi. Islam and Democracy.

ISL. 311 Islamic Economic Thought (2 Units)

Islamic economic system: concept of wealth and ownership. Sources of revenue in Islam. Sources of Income in Islam. Expenditure in Islam. Labour, in Islam: Recommended and prohibited. *Riba* and bank interest. Islamic Banking: *Ja'iz* Bank in Nigeria, Capital Market in Islam, Islamic Insurance, Gambling and its types.

ISL.312 Advanced Studies of Islamic Theology (2 Units)

The Concept of *al-Tawhid* in Islam, *Al-Tawhid* in theory, *Al-Tawhid* in practice. Concept of *al-Iman* (Belief in Islam), meaning according to different schools of *al-Mutakallimun*. Distinction between *Mu'min* and Muslim. Creed of *al-Manzilahbayn al-Manzilatain*. Allah's Names and Attributes (*Asma'ul-IlahiwaSifatuhu*): Self Attributes (*Sifat al-Dhat*), Attributes of Action (*Sifat al-Af'al*), Qur'an as the Word of Allah and the views of the Sunnis and the Mu'tazilites on the Qur'an. Concept of Allah's Justice: *Al-Wa'adwalwa'id* (the Promise and the threat), Opinions of the *Qadariyyah*, *Jabariyyah* and *Ahl al-Sunnah* on Human actions. Creation of good and evil, Problem of *al-Salah wa al-Aslah*. Mercy of Allah.

ISL. 313: Comparative Study of Religions (2 Units)

Introduction to Judaism, Christianity, Paganism and Islam. The sources of Judaism, Christianity and Islam with particular reference to the history of text of : Old Testament, New Testament, Gospel of Barnabas, Al-Qur'an. Comparative studies of the basic themes with special reference to: faith, worship, ethics. Contribution to human progress especially in the field of thought and science. Impact of Islam and Christianity in Nigeria (especially in Education). Place of African Traditional Religion. A survey of the comparative studies of religion in Islamic thought e.g. Abdul-Hasan al-Amiri and al-Biruni. Inter Religious Dialogue in Nigeria.

ISL. 314: Research Methodologies of Muslim Scholars (2 Units)

Modern Research Methods, Qur'anic guiding methods of inquiry. Research methods used by: *Al-Muhaddithun* (*Mustalah al-Hadith*), *Al-Usuliyyun* (*Usul al-Fiqh*), *Sirah* and History (Historiography). Biography (*Tabaqat*): bibliography (e.g. *Fihrist*), *Sufi* methods based on insight and Intuition (*Basirah* and *Hads*), *Mutakallimun* and Philosophers.

ISL. 315: Advanced Studies on the Qur'an (2 Units)

Basic guidelines for the study of the Qur'an. Significant characteristics of the Qur'an, its universal features, comprehensiveness, *fitrah* (suitability to inborn human nature), unity of chapters. Qur'an as the basic source of the Shari'ah. Qur'anic principles for the establishment of good society. Miraculous Nature of the Qur'an.

ISL. 316: Moral Philosophy in Islam (2 Units)

Concept of morality in Islam, Believers moral qualities in al-Qur'an. Prophet as (*Uswah Hasanah*). Contribution of early Muslim scholars to moral thought with special reference to *Mutakallimun* and *Muhaddithun*. Muslims moral Philosophers: Al-Kindi, Al-Razi, Al-Amiri, Miskawayh etc. Sufi Ethics with special reference to al-Ghazali. Ethical writings of the contemporary revivalists' movements e.g. Jama'at Islami, al-Ikhwan al-Muslimun. Muslim Ethics in the Modern age. Moral crisis among the Muslim youth in modern Nigeria

ISL. 317 Orientalism and Islamic Studies (3 Units)

Introduction: Islam and its general characteristic. The original sources of Islam: Al-Qur'an, *Al-Sunnah*. Concept of Knowledge in Islam. Qualification of *Alim* (Muslim Scholar). Orientalists and their approach to Islam. Main motive and objective of studying Islam, their main qualifications, the historical background. Orientalists' influence on some modern Muslim scholars: Ali Abd al-Raziq - *Al-Islam wa Usul al-Hukm*, Taha Husain - *Fi al-Shi'r al-Jahilliy*, Ahmad Amin - *Islamiyyat* etc. Critical evaluation of the main works of orientalist: Montgomery, Gibb, Levis, Goldzhier, Hitti, Murray Last, Hiskett, Johnstone, etc.

ISL. 318: Religions in the Qur'an (2 Units)

Qur'an as the final revelation of Allah. Origin of religion in the Qur'an (Fitriyyat al-Tauhid), religion of Hunafa in the Qur'an, Ahl al-Kitab in the Qur'an, *Al-Sabi'ah* and *al-Majus* in the Qur'an, Polytheists (*Mushrikun*) in the Qur'an. Religious pluralism in the Qur'an.

GENERAL STUDIES COURSES:

GST 311: Entrepreneurship and Innovation (2 Units)

MODULE 1: Developing Entrepreneurship/Intrapreneurship

Learning Outcomes

- The concept Organizations and Theories of Entrepreneurship
- The Entrepreneurship Culture
- Biographical Studies of Entrepreneurs
- Barriers to Entrepreneurial practice.

MODULE 2: The Nigerian Entrepreneurial Environment

- The Business External Environment (political, legal, socio-cultural, economic, natural, technological etc.)
- Identifying Business Opportunities and Threats
- Strategies for exploiting opportunities in the environment
- Approaches to addressing environmental barriers.

MODULE 3: Creativity and Intellectual Rights

- Intellectual Property and its Dimensions
- Copyright Laws in Nigeria
- Strategies for Protection of Intellectual Property (original ideas, concepts, products etc.).

MODULE 4: Technological Entrepreneurship

- The Interface between Technology Development and Entrepreneurship
- Technological Development and Entrepreneurial Opportunities
- Technological Environment and Business.
- New Technology and Entrepreneurship Opportunities

MODULE 5: Management of Innovation

- The Concept, nature and types of Innovation
- Theories of Innovation
- Financing Innovation and New Ventures
- Change management
- Technical Change and management of Innovation

MODULE 6: Family Business and Succession Planning

- The Concept of Family Business
- The Cultural Contexts of Family Business
- Roles and Relationship in Family Business
- Ownership Transfer and Succession in Family Business.

MODULE 7: Women Entrepreneurship

- The Concept of Women Entrepreneurship
- Role orientation and women Entrepreneurial Aspirations
- Contributions of Women to National Socio-economic and Human Development.
- Barriers to Women Entrepreneurial Practice.

MODULE 8: Social Entrepreneurship

- The concept of Social Entrepreneurship
- Social Entrepreneurship and Value Creation
- The Roles of Non-governmental organizations in Social Entrepreneurship

- Social Entrepreneurship and Funding Opportunities
- Social Entrepreneurship Enhancement Factors.

MODULE 9: Business Opportunity Evaluation

- Sources of Business Opportunities in Nigeria
- The difference between Ideas and Opportunities
- Scanning Business Opportunities in Nigeria
- Environment and New Venture Idea generation.

GST 312: Venture Creation and Growth (2 Units)

MODULE 1: Concept of Business and New Value Creation Financing

- Business planning process
- Start up decision - what motivates people to begin new businesses
- Opportunity search and identification
- Legal issues at start up
- Feasibility analysis of new ventures and new venture

MODULE 2: Theories of Growth: An Overview

- Concepts and reasons of growth
- Challenges of growth
- Strategies for growth (External growth strategies, Franchising, Buy-in and Buy-out) d. Mergers and Acquisition

MODULE 3: Sources of Funds

- internal sources and external sources
- formal and informal sources
- efficiency in the use of resources

MODULE 4: Marketing

- concept of marketing: Small and big business marketing
- marketing mix
- modern marketing tools

MODULE 5: New Opportunities for Expansion

- E-commerce
- E-business
- E-Trade

MODULE 6: Ethics and Social Responsibility

- the importance of ethics in business
- ethical behavior and practices in Nigeria
- community development projects/ welfare

MODULE 7: Managing Transition: From Start Up to Growth

- Personal disciplines
- learning,
- decision making
- control

400 LEVEL COURSES (41 Units)

ISL. 401: Islam in Africa (2 Units):

Factors for the introduction of Islam in Africa: Arabization policy, local Berber kingdoms e.g. *Idrisids* and *Khawarij* of *Bagharwata*, role of *Al-Murabitun* and *Al-Muwahhidun*, role of *Sufi* orders. Ottoman Rule Development of Muslim Institutions. Introduction of Islam to East Africa, Early contact: Immigration to Abyssinia, role of trade and Immigrants. Development of Muslim Institutions. Introduction of Islam to West Africa: role of traders and scholars, Almoravid *Jihad*, role

of Sufi orders. Emergence of Muslim empires e.g. old Ghana, Songhai, Mali, Kanem Borno, Hausaland. Development of Muslim Institutions.

ISL. 402: Islam in Nigeria (3 Units)

Coming of Islam to Nigeria. Jihad of Shaykh Uthman Ibn Foduye and the development of Islam in Nigeria. Islam in Northern Nigeria. Islam under colonial rule. Islam in Igboland, Islam in the Midwest, Islam in the Middle Belt. Comparative study of the penal system in Islam (al-hudud) and penal Code in Nigeria. Modern trends in the development of Islam in Nigeria. Development of Muslim Institutions.

ISL. 403: Islamic Law of Inheritance (2 Units)

Definition, significance and rationale behind the law of succession. Elements of succession (*Arkan al-Mirath*) and impediment to Inheritance. Legal heirs, rights and liabilities in the estate and its distribution. Practical application

ISL. 404: Laws of Wasiyyah and Waqf (2 units)

Wasiyyah (wills) definition, legality and conditions of validity. Effects of Sickness and death on the validity of *Wasiyyah*. Categories of *Wasiyyah*, Modern Jurists' view on compulsory *Wasiyyah*. Formalities of making *Wasiyyah*. *Wasiyyah* among the Muslims in Contemporary Nigeria. Difference between *Wasiyyah* and *Sadaqah*.

Waqf, definition, significance, condition of validity and its administration. Terms of guarantor (*Shurut al-Waqif*), legal personality of *Waqf*, liquidation of *Waqf*. Categories of *Waqf*. *Waqaf* among the Muslims in Contemporary Nigeria. Difference between *Waqf* and *Zakah*.

ISL. 405 Textual Study on the Qur'an (2 Units)

Tafsir of Surah al-Ahzab, Surah al-Nur: relevance of the *Suwar* to contemporary time.

ISL. 406: Textual Study on Hadith (3 Units)

Selection of Ahadith on the following:- murder, usury, backbiting, gossip, rape, mutual interaction, conflict resolution, peace, tolerance etc

ISL. 407: Advanced Studies on Hadith (3 Units)

Hadith studies in Sokoto Caliphate. Modern contribution to the study of *Hadith*: editing of *Hadith* in Manuscripts, research in *Hadith* Science, science of *Hadith* at formal and informal level of Education. Textual study of *Hadith* in the media. Orientalists and *Hadith* studies.

ISL. 408 Sokoto Caliphate Literature (2 Units)

Background of Sokoto Jihad. Nature and scope of the Sokoto Jihad literature. Origin, development and decline of the literature. Comparative study of Sokoto Jihad literature and contemporary Islamic literature. Areas of Research in Sokoto Jihad Manuscripts, relevance of Sokoto Jihad Literature to contemporary time.

ISL. 409: Islamic Interpretation of History with particular reference to Ibn Khaldun (3 Units)

Qur'anic concept of history. Dialectical study of Islamic historiography among Muslims i.e. al-Tabari, *Miskawaih* and *al-Biruni*, Sultan Muhammad Bello. Ibn Khaldun, his scholarly career as the father of modern social science.

ISL. 410: Ilm Usul al-Fiqh (Principles of Islamic Jurisprudence) (3 Units)

Definition, origin and scope of Usul al Fiqh. Development of *Ilm Usul al-Fiqh* up to Abbasid period. *Ahkam al-Shar'iyah*: *Al-Hakim, Al-Hukm Al-Mahkum*, types of *hukm al-taklifu – wajib, haram*

mandub, makruhand mubah. Types of hukm al-wada'iy: al Sabab, al Shart, al Mani'.Al-Mahkumfihi and al-MahkumAlaihi. Linguistic principles. Legislative principles, the source of Islamic legislature: original source, secondary sources, other evidences.Al-Ijtihad, al-Taqlid, al-Mu'aradahwa al-Tarjihbaina al-Adillah, and Al-Fatawah.

ISL. 411: Islamic Education (3 Units)

Concept of education in the Qur'an and Sunnah. Birth and development of education under the Prophet's guidance, contribution of *Sahabah* and *Tabi'un* to Islamic education. Subsequent history and the development of Islamic education. Institutions, Mosques, *Madarasah* including *Nizzamiyyah*, Cordova, *Al-Azhar*. Literary output of the following scholars: Al-Muhasibi, Al-Mawardi, Al-Ghazali. Influence of writers:- Al-Maghili, Ibn al-Hajj, Shuhrawardi. Jihad education literature. Islamic education in West Africa: Qur'anic School, Islamic Higher Education in Nigeria.

ISL. 412: The Creed of *Ahl al-Sunnah* (3 Units)

Introduction of the classes of *Ahl-Sunnah* and their roles in the Muslim Community. The major leaders of *Ahl-Sunnah* and their training, concept of uprightness of *Ahl-Sunnah*. Position of *Ahl-Sunnah* viz: the *Salaf.Sunni* concept of the divine protection of *Ahl-Sunnah* from mutual *Takfir*.

ISL. 413: Islamic Philosophy (2 Units)

Definition, origin and scope of Islamic philosophy. Sources of Islamic philosophy. Stages of development of Islamic philosophy. A Survey of early Muslim philosophers: Al-Kindi, Ibn Sina, Al-Farabi, Ibn Bajjah, Ibn Rushd, Ibn Tufail and Al-Ghazali. Greek and other philosophies and their role in the development of Islamic Philosophy. Muslim philosophers in the contemporary era: Al-Maududi, Sayyid Qutb, Sayd Husein Nasr etc. Significance of Islamic philosophy.

ISL. 414: Conflict Prevention and Resolution in Islam (3 Units)

Definition of concepts: conflict, prevention, resolution. Types and nature of conflicts- general and perspective. Types and nature of conflicts from Islamic point of view. Discussion of Concepts: *Ikhtilaf, Shiqaq, Nushuz, Jadal, Ifsad, Ma'ruf, Islah* etc. Role and power of *Hakam* (arbiters/mediators). Prevention of conflict situation in Islam, socio-religious, economic and political conflicts in contemporary Nigeria and the Islamic way of resolving them. Significance of conflict resolution in Islam.

ISL. 415 Research Project (6 Units)

LEAVE OF ABSENCE

- i. Students can apply to the Dean/Provost of Faculty/College/School for not more than one-year leave of absence if the need arises. Students may also apply for special leaves such as maternity, to perform pilgrimage, etc. through the appropriate office of the University. However, such leaves are given without any academic concessions.
- ii. Students who have genuine reason(s) to be away from the University may also apply for the suspension of their study for a specified period.
- iii. Students are advised to get in touch with the University immediately they have any genuine reason(s) that will warrant their absence from the University during a session. If the circumstance will not permit, as on health grounds the University may accept an application written on behalf of the student.

EXAMINATIONS AND GRADUATION REQUIREMENTS:

CONDUCT OF EXAMINATIONS

- i. The University Senate reserves the power, under the Act establishing the University and other subsequent amendments, to decide exclusively on all academic matters.
- ii. At the end of each semester or when applicable, examinations are conducted for courses taught in various departments. Such examinations may take the forms of written papers, oral examination, practical, clinical, submission and defence of written projects, etc. as approved by the University Senate.
- iii. The time-table for the examinations shall be fixed on any of the various notice boards in the University and the University website stating the time and venue of all examinations.
- iv. Students with clashes of examinations based on the time-table should immediately intimate their Departmental/Faculty Examinations Officers for their information and further (possible) necessary action.
- v. Students who fail to intimate the appropriate officers of the University of impending clashes in examinations risk facing any difficulty or eventuality that may arise there from.
- vi. Continuous assessment shall be included in determining the final score of candidates in the examination results.
- vii. Any student who absents him/herself from any examination without University approval and has not withdrawn from the course of study would be graded “**F**” for such course(s) and the grade(s) would be reflected in the calculation of his/her GPA for the semester or session.
- viii. Where there is an approval, such should be documented as appropriate.
- ix. Subject to the approval of the Senate, the University may grant concessions to student(s) who could not complete or write all the examinations due to certified illness or other exigencies acceptable to the Senate. Where the Senate accepts any reason as genuine, it shall be at the discretion of Senate to determine the nature of concession(s) to be so given.
- x. The University may allow second semester registration in appropriate cases.
- xi. Students who satisfy the requirements for examinations shall be issued with an examination card duly signed by an appropriate officer, which shall be presented to the invigilator in all examinations.
- xii. No student shall be allowed to enter the examination hall without the University identity card and examinations card.
- xiii. A student shall not be allowed to enter the examination venue if he or she is more than 30 minutes late. However, a student may be allowed entry only at the discretion of the invigilator in consultation with the Head of Department or the Faculty Examinations Officer. Such cases shall be reported in writing by the invigilator to the Faculty Examinations Officer.
- xiv. A student shall not be allowed to leave the examination venue within 45 minutes after the commencement of the examination except under exceptional circumstances approved by the Head of Department or the Examinations Officer or the Invigilator.
- xv. No student shall leave the examination venue during the last 15 minutes of the examination.
- xvi. On entering the examination venue, it is the responsibility of the student to draw the attention of the invigilator to any paper or material on his/her seat, table or on the floor around him/her to ensure that such materials are removed before the commencement of the examination.
- xvii. A student who arrives late shall not be allowed extra time.
- xviii. Students shall deposit all handbags, brief cases, books, handouts, etc. outside the examination venue or in front of the invigilator before the commencement of the examination. Any student coming into the examination hall with material(s) other than writing materials) will be doing so at his/her own risk.
- xix. A student shall comply with the instructions to candidates as set out on a question paper and answer booklet or other materials supplied.

- xx. Candidate(s) shall also comply with any lawful instructions) given by the invigilator.
- xxi. A candidate shall only use the answer booklet or other materials provided by the invigilator. All rough works must be crossed out neatly.
- xxii. Rough works shall only be done on the answer booklet.
- xxiii. Supplementary answer sheets or booklets, even if they contain only rough work, must be neatly packed into the answer booklet.
- xxiv. Under no circumstance shall a candidate write anything other than his/her admission number and name on the question paper.
- xxv. Where attention of the invigilator is required, hand should be raised to indicate the need. Absolute silence must be maintained.
- xxvi. There should be no writing on examination card and the question paper unless a student is asked to do so.
- xxvii. Nursing mothers are not allowed to enter Examination Hall with their babies.
- xxviii. Female students wearing face cover (NIQAB) are required to be appropriately identified before they are admitted into the Examination Hall and may subsequently be required for further identification during examination.
- xxix. Any student caught with either unsigned/unstamped examination card during a particular examination shall have his/her paper cancelled. The same shall apply to a student who uses an examination card stamped or signed by an unauthorized person.
- xxx. Any student sitting for a particular examination without his/her identity card, examination card or any other document considered as a requirement for writing such an examination shall have the examination cancelled. The same consequences shall meet any examination for any course not registered by the student.
- xxxi. Any misconduct in a continuous Assessment examination by any student shall be considered as examination misconduct and the relevant rule(s) relating thereto shall be applied.

WRITING EXAMINATIONS ON HOSPITAL/SICK BED

- i. A hospitalized or bedridden sick student within Sokoto metropolis may, through his/her physician, apply for permission to write examination on hospital/sick bed. The application should reach the Head of Department at least 7 days before the examination of the affected course.
- ii. The Head of Department shall, within 24 hours or the next working day of receipt of the application, forward his recommendation or observation to the Dean of his Faculty.
- iii. Subject to relevant factors including availability of facilities, the Dean may approve the application and notify the University Authority through the Registrar.
- iv. A copy of the approval shall be made available to the Chairman, Examinations Monitoring Committee, before the commencement of the examination for necessary action.
- v. The approval shall be communicated to the student at least 24 hours to the examination.
- vi. A minimum of N1, 000.00 and a maximum of N5, 000.00 shall be paid by the student, being expenses for the conduct of the examination per paper.
- vii. Examination materials (question papers and scripts) for the student should leave the main examination hall at the commencement of the examination or so soon thereafter and should reach the hospital or the destination of the sick student within 45 minutes of the examination commencement.

GUIDELINES FOR RE-MARKING OF EXAMINATIONS SCRIPT(S)

- i. A student who wishes to apply for his/her paper(s) to be re-marked, should do so within one week of release of examination results by his/her Faculty.

- ii. All requests for re-marking should be routed through the complainant's Faculty Board, which should, within two weeks of receipt of the complaint, conduct investigation into same before presenting to the Senate their findings and recommendation(s).
- iii. If the complainant is, however, not satisfied with the decision taken at this stage, he/she would then be at liberty to apply through the same channel for his/her script(s) to be remarked by an external assessor.
- iv. Where a student applies pursuant to the preceding clause, Senate is to approve the assessor on the recommendation of the Vice-Chancellor. The assessor should be paid an appropriate honorarium to be determined by Senate.
- v. The student should pay, in cash and in advance, the full expenses for the re-marking (to be estimated by Registry) before his/her script(s) is/are sent out. The payment should be done within one week of Senate's approval of the assessor.
- vi. The verdict of the assessor, which shall be reported to the Senate for onward communication to the student, shall be final.

CALCULATION OF GRADE POINT AVERAGE (GPA) AND CUMULATIVE GRADE POINT AVERAGE (CGPA)

- i. Letter grades and grade points are earned from percentage scores in the final examination in a given course as follows:
- ii.

Percentage Score	Letter Grade	Grade Point
70-100	A	5
60-69	B	4
50-59	C	3
45-49	D	2
40-44	E	1
0-39	F	0
- iii. The performance of a student in a semester is reported as (GPA), while the overall performance at the end of the session (and/or at any point in his/her study programme) will be reported as CGPA.
- iv. A weighed Grade Point (GP) is determined for the performance in each course by multiplying the grade point obtained by the credit unit of the course.
- v. Adding the weighed grade point obtained in all courses offered in that semester and dividing the sum by the total value of credit of all the courses, determines the GPA for the semester.
- vi. Cumulative Grade Point is calculated by adding the weighed grade points obtained in all courses offered up to the end of a given session (and/or up to a point in a student's programme or end of the programme) and dividing the sum by the total value of credits of all courses at that point.
- vii. To qualify for a Bachelor's degree, a student must obtain a minimum number of credit units for each level of study (core and elective courses) and the total units required for his/her programme as well as the credit units for General Studies courses.

CLASSIFICATION OF DEGREES

- i. Degree classes will be designated with reference to Grade Point Average as follows:
 - 4.50 – 5.00** First Class Honours
 - 3.50 - 4.49** Second Class Honours (Upper)
 - 2.40 – 3.49** Second Class Honours (Lower)
 - 1.50 – 2.39** Third Class Honours
 - 1.00 – 1.49** Pass
 - 0.00 – 0.99** Fail

- ii. For classification of Diplomas and Certificates, students are advised to contact their respective Directors.

PROBATION AND WITHDRAWAL

- i. If a student's GPA falls below 1.00 during one session, he/she would be placed on probation (warning period) in the hope that the student will improve in the following session.
- ii. If in the following session, the student's GPA still falls below 1.00. he/she shall be withdrawn from the programme. However, if a student's GPA falls below 0.50 at the end of any session, he/she shall be withdrawn without any probation.

DEFERMENT OF SESSION OR SEMESTER

Any student wishing to defer a first or a second semester **on personal grounds** must submit application to that effect within or by the end of such semester (but before examination), while application for the deferment of a session on the same ground must be submitted within or by the end of first semester (but before examination). It should also be noted that the University does not permit two consecutive deferments on personal grounds.

However, deferment **on medical grounds** may be perpetual until the student has been clinically certified fit.

All enquiries concerning deferment should be directed to the Office of the Registrar.

REGULATIONS GUIDING WITHDRAWAL FROM ACADEMIC PROGRAMMES

1. Voluntary Withdrawal/Transfer

The University has no objection to any student withdrawing from any programme voluntarily. However, the University is not under any obligation to accept such student into any other programme.

Nonetheless, only students from College of Health Sciences, Faculties of Agriculture, Law, Medical Laboratory Sciences, Pharmaceutical Sciences or Veterinary Medicine may be considered for transfer after he/she must have satisfied the following conditions:

- i. he/she must have spent two (2) academic sessions in the former Faculty;
- ii. he/she must present a letter of consent from the sponsor;
- iii. he/she must present written evidence of interaction with the student adviser, or the University Guidance and Counselling Officer;
- iv. he/she must present positive recommendation from Departmental and Faculty Boards attaching relevant minutes and other genuine evidence; and
- v. (ii-v) must be obtained before the expiration of registration period to facilitate registration of the accepted student.

WITHDRAWAL DUE TO ACADEMIC INCOMPETENCE AND INTER-FACULTY/PROGRAMME TRANSFER

For any student withdrawn due to academic incompetence from the College of Health Sciences, Faculties of Agriculture, Law, Medical Laboratory Sciences, Pharmaceutical Sciences or Veterinary Medicine to be considered on transfer to another Faculty, the following conditions must be satisfied:

- i. at the end of the probationary period a student must have attained a CGPA of 0.75;
- ii. transferring student must satisfy the entry requirements of accepting Department/Faculty;
- iii. under no circumstance should a student be considered for transfer more than once throughout the period of his/her studentship; and
- iv. A student who fails to graduate after exhausting his/her maximum period of studentship will not be considered for transfer to any Faculty.

- v. Application forms for such transfers are available in the Academic Secretary's Office upon payment of the applicable charges.

SPILL OVER

i. Students who are not able to graduate at the end of their approved period of study shall be allowed to carry over such courses into the next session. This period shall be referred to as “First Spill Over”. All grades scored in that session shall be fully credited to the student and scored in the appropriate class of degree awarded. ii. Students who could not graduate at the end of their second or (for professional courses) third spill over would be withdrawn from the University. It should be noted that the period of study of any undergraduate student shall not exceed the normal period prescribed for the study by more than four or six semesters.

GRADUATING WITH AN 'F' GRADE IN A COURSE

- i. To graduate, the University expects students to pass all registered courses. However, in exceptional circumstances, they may apply to graduate with an “F” grade in an elective course irrespective of the session of registration of the course.
- ii. The application is made through the Head of Department and the Dean to the Chairman of Senate, provided the course is not a core course.
- iii. Such students are also expected to meet minimum requirements for graduation in terms of credit units at different levels.
- iv. For other conditions required for the consideration of such applications, students are advised to contact their Heads of Department.
- v. It should be noted that the provision is not a right but a privilege.

NOTIFICATION OF EXAMINATION RESULTS

- i. The Dean of the Faculty shall communicate to the students as soon as possible, Senate approved results on the semester grade sheet/MIS grade slip.
- ii. A student may also request, in writing to the Dean of the Faculty, for his/her result slip or semester grade sheet or statement of result (for postgraduate students) if the need arises.
- iii. Students shall report immediately to the Head of Department or the Dean of the Faculty through Departmental/Faculty Examinations Officer any discrepancies in the grades communicated to them.

DRESS CODE

Nudity and all forms of indecent appearances are strictly forbidden in any of the University Campuses.

STUDENTS should note that while on campus:

- i. They should always appear neat and tidy.
- ii. Wearing of any un-buttoned, half-buttoned or shirts that expose the chest is prohibited.
- iii. Wearing tight fitting or transparent dress, sleeveless or short blouse, heavy make-up, and excessive use of jewellery is prohibited.
- iv. Female students are not allowed to wear shorts/miniskirts outside their halls of residence.
- v. It is forbidden to attend classes and other academic functions wearing worn out or sliced trousers/skirts; or wearing T-shirts with provocative, insulting or rude messages; or wearing shorts.
- vi. Male students are not allowed to wear earrings and necklaces or perm/weave their hair.
- vii. Wearing of dark glasses during lectures (except on medical grounds) is prohibited.
- viii. Contravention of any of the above attracts punishment as the University deems appropriate.

ACADEMIC MISCONDUCT

- i. A student accused of any examination misconduct shall be at liberty to write his/her own statement at the point of the accusation or thereafter.
- ii. A student accused of examination misconduct shall be invited to appear before the Faculty/College/School Examination Misconduct Committee. Failure to honour the invitation on three (3) different occasions shall attract expulsion from the University.
- iii. A candidate shall not take into an examination hall/room or have in his/her possession during an examination session any pre-programmed electronic device, book, paper or any other form of printed or written material or audio recording whether relevant to the examination or not except as may be stated in the rubric of the question paper, or he/she is specifically authorized to do so. An invigilator or a security staff present has the authority to confiscate any such unauthorized document(s) or material(s) and shall duly forward same un-tampered to the appropriate officer or authority for necessary disciplinary action in accordance with these regulations.
- iv. Any student found with material(s) described in regulation iii above and which material(s) is/are relevant to and capable of giving him/her undue advantage on the examination being conducted shall be liable to expulsion.
- v. Any student caught with material(s) described in regulation iii above but which materials are not relevant to the examination being conducted shall have that examination cancelled; Provided that the conclusion that such a material is not capable of giving a candidate undue advantage in the examination being conducted shall be the preserve of the appropriate Examination Misconduct Committee investigating the particular matter.
- vi. Save where telephone handset(s) is/are used for the purposes and in the manner described in iv above, a student in possession of telephone handset(s) in the course of an examination shall switch off and put same away together with all wallets that can conveniently fit into pockets and/or undergarment; or place it/them on top of his desk where it/they could conveniently be seen by the invigilator. Failure to comply with this provision shall result in seizure of the handset(s) for the remaining period of the particular examination.
- vii. Any attempt to suppress, mutilate or destroy any evidence of misconduct (including chewing, swallowing, burning or concealing any material) by a student is considered to be as grave as the misconduct alleged and shall attract a minimum of rustication for at least two semesters/contact sessions or a maximum of expulsion from the university.
- viii. Students shall deposit all handbags, briefcases, etc outside the examination hall/room or at the place(s) designated by the invigilator before the commencement of the examination. The Invigilator shall ensure that this regulation is complied with and any student who refuses to comply as instructed by the invigilator shall not be allowed into the examination hall/room.
- ix. A student shall comply with all lawful instructions given by the invigilator(s) and other officers of the University charged with the responsibility of conducting examination.
- x. A student shall comply with all instructions to candidates set out on a question paper, answer booklet or any material supplied during examination.
- xi. A student shall sign the attendance list/register at the commencement of the examination and at the end while submitting his answer scripts. In the event of any dispute arising as to whether or not a student sat for the examination and/or submitted his answer scripts the signatures on the attendance list/register shall be conclusive proof thereof.
- xii. A student shall use only the answer booklet provided by the Invigilator.
- xiii. Under no circumstance shall a student write anything on the question paper or any other material. All rough work shall be done on the answer booklet and must thereafter be crossed out neatly. Supplementary answer booklets, even if they contain only rough works, must be tied together with the main answer booklet. Contravention of this regulation, proof of which

- shall be the question paper of the student in question, shall attract rustication for a semester/contact session.
- xiv. A student shall not remove or mutilate answer booklet or any other material/paper supplied, whether used or not, except that he/she may remove from the examination hall/room, at the end of the examination, the question paper (if this is not required by the invigilator in furtherance of the purposes of regulations iii, iv and v above) and such other items authorized by the invigilator. If the removal or mutilation relates to answer booklets, the student shall be liable to rustication for two semesters/contact sessions.
 - xv. Until students are allowed to leave the examination room, no copy of any question paper shall be removed from the examination hall/room. Any student who removes any question paper from the examination hall/room before the time students are allowed to leave the examination hall/room shall be liable to rustication for one semester/contact session.
 - xvi. In the event that a student, for good cause, has to leave the examination hall temporarily, he/she shall be accompanied by, at least, an invigilator or security personnel on duty.
 - xvii. A student who sits for another or partakes in any series of events in furtherance of having any other person to sit for another or exchanges answer scripts with another in any examination conducted by this University shall be expelled from the University.
 - xviii. Giving or accepting any assistance (short of the circumstances described in iii and xvii hereinabove) from within or outside the examination hall/room in the course of writing an examination conducted by this University shall attract rustication for one semester/contact session.
 - xix. Smoking inside the examination hall/room shall attract rustication for one semester/contact session.
 - xx. At the end of the time allocated for an examination, a student shall gather his/her booklets neatly and shall hand over same to the invigilator. Every student is responsible for the proper return of his/her scripts.
 - xxi. Talking with any other student in the course of the examination without permission of the invigilator shall attract rustication for one semester/contact session.
 - xxii. Any offer, gift, promise (including inducement of any sort), threat or blackmail to an invigilator, lecturer, examiner, or any other officer connected with an examination, either before or after the examination shall attract rustication for at least two semesters/contact sessions.
 - xxiii. Examination misconduct shall, for the purposes of these regulations, include:
 - 1. Substitution of or alteration of answer scripts by any means after it has been submitted to the invigilator at the end of the examination.
 - 2. Exchange of examination answer script by students before, during or after examination,
 - 3. Gaining access (through whatever means) to answer script(s), marking scheme, records of performance or any such examination document in possession or under the custody of any examiner, lecturer, invigilator or any other officer having anything to do with marking or evaluation or assessing and/or processing the result/performance of student.
 - 4. Obtaining, procuring or possessing by any means, a preview of questions intended for any examination in the University before its due date and time.
 - 5. Any other misconduct related to examinations conducted by the University, which the Vice-Chancellor may from time to time, consider as examination misconduct.
 - xxiv. Any examination misconduct pursuant to any of the acts listed in xxiii above shall attract a minimum of rustication for 2 semesters/contact sessions or a maximum of expulsion from the University.
 - xxv. Any period of rustication shall count in the computation of the maximum period for completion of a programme of studies.

REGULATIONS GOVERNING CONDUCT AND DISCIPLINE OF STUDENTS:

a. GENERAL CONDUCT

- i. Students are advised to take good care of their personal belongings. The University will not be responsible for any damage to, or loss of personal effects.
- ii. Any breach of peace or social nuisance within the University premises should be reported to the appropriate University authority (Porter, Caretaker, Matron, Hall Administrator, Security Division, etc.)
- iii. Absence from lectures, tutorials or practical classes requires the approval of the Heads of Department and the Deans concerned.
- iv. Students are prohibited to buy, sell, keep, and consume alcoholic drinks in the University premises. Any student caught contravening this provision shall be rusticated for two semesters/contact sessions and also be deboarded from the halls of residence throughout his/her stay in the University.
- v. Students are prohibited from consuming, keeping, selling or otherwise dealing in illicit drugs within the University premises. Students caught indulging in this act shall be rusticated for two semesters and handed over to the National Drug Law Enforcement Agency (NDLEA).
- vi. Students caught with firearms and or dangerous weapons within the premises of the University shall be expelled and handed over to the Police.
- vii. Students are responsible for the conduct of their visitors within the premises of the University.
- viii. Students and visitors are only allowed access into the campuses of the University after 10.00pm on proper identification.
- ix. Visitors to the female hostels are not allowed to be at the premises beyond 10.00pm.
- x. All unauthorized vehicles and their owners should vacate the premises of the halls of residence before 10.00pm.
- xi. Loitering around the halls of residence and shelterbelts beyond 10.00pm is not allowed. Students who violate this provision shall be disciplined accordingly (ranging from warning to rustication for one semester/contact session).
- xii. Under no circumstance should students receive visitors of opposite sex in their rooms. Violation of this provision shall lead to two-semester/contact sessions rustication for the students and the lost of University accommodation throughout their stay in the University.
- xiii. Students shall not indulge in physical combat in the University. Students who violate this provision shall be rusticated for two semesters/contact sessions and in addition, forfeit University accommodation for the following session.
- xiv. No student shall take the laws into his/her hands. Students who take laws into their hands shall be rusticated for two semesters/contact session.
- xv. Any student caught with inappropriate possession of items within the University community shall be handed over to the University Security Division for further necessary action. Once the security division establishes a case of theft, he or she would be suspended and handed over to the police; where a report indicates conviction by a court of law, he or she shall be expelled.
- xvi. A student arrested by security agencies and charged for a non-bailable criminal offence shall be suspended immediately until when investigations are concluded, where a report indicates conviction by a court of law, he or she shall be expelled.
- xvii. Political parties and their activities are not allowed on campus but as citizens of the country, students are free to belong to any political party of their choice.

- xviii. Any student accused of rape, sodomy and/or bestiality/lesbianism shall be handed over to the Police and liable to expulsion should judicial authorities prove the allegation.
- xix. Any student caught forging any document relevant to his/her admission shall be expelled from the University.
- xx. A student caught forging any document of the University or any other document in a bid to cheat or gain undue advantage in the University shall be expelled.
- xxi. Students who indulge in sexual harassment of fellow students and other members of the University community shall be liable to rustication for two semesters/contact sessions or expulsion.
- xxii. **Cultism is prohibited in the University.** Students who belong to any cult shall be expelled from the University and handed over to the police.
- xxiii. No student is allowed to institute a case (civil or criminal) against a fellow student while the University is in session without prior notice to the Dean of Student Affairs Affairs.
- xxiv. In the event of a student having a case in a court of law or the police station while the University is in session, the student shall liaise with University for out of court or police settlement provided it is not a criminal case.
- xxv. No student shall indulge in any conduct that would bring the good name of the University to disrepute. Violation of this provision shall attract rustication for two semesters/contact session or expulsion.

b. SPORTS AND SPORT EQUIPMENTS

- i. Students are encouraged to participate in sporting activities.
- ii. Sport equipment may be issued to students whenever necessary, be it on individual or club basis or through associations/societies.
- iii. Any student who fails to return sport equipment issued to him/her at the stipulated time will be made to pay a prescribed fine.

In the event of the lost of any equipment issued to student(s), the student(s) or club(s) shall be made to replace it and pay a fine of not less the cost.

c. MAIL

The University shall not be responsible for any missing mail.

d. IDENTITY CARDS / IDENTIFICATION

- i. The possession of University identity cards by students is compulsory.
- ii. A student must identify himself/herself by providing his/her identity card when required to do so.
- iii. Identity card is to be obtained from the Student Affairs Division on payment of prescribed fees.
- iv. Students who do not have identity card may be denied University facilities or other benefits meant for students.
- v. The student identity card is issued to all students registered with the University for course lasting not less than 9 months upon payment of the prescribed fee. Where a student loses his/her ID card he/ she is issued a new one after obtaining a Police Report and paying a prescribed fee to the University. Upon completion of their studies or termination of studentship, the identity card should be surrendered to the Chief Security Officer.
- vi. Students who have vehicles shall obtain University stickers from the Tollgate Management Committee on payment of prescribed fees. The stickers shall be pasted boldly on their vehicles for easy identification.

- vii. Students who have vehicles shall register their vehicles with the security post at the hostel or the campus as the case may be.
- viii. Vehicles with tinted glasses are not allowed into the University by the Security Office except those permitted by law.
- ix. Reckless driving is prohibited within the University. Defaulters shall have their cars impounded, in addition to any other disciplinary measures deemed fit by the University.

e. COLLECTION OF MONEY IN THE UNIVERSITY

- i. Individual students or students' organizations shall not solicit for donations in respect of any function held by them within and outside the University except with the express permission of the Dean of Student Affairs and upon the recommendation of their Staff Adviser.
- ii. Registered students' associations are allowed to charge a token as registration or annual dues from their members. However, the charges shall be within the limit approved by the University Management.
- iii. When it is necessary to make a charge to cover the expenses for programmes organized by students' associations, printed tickets of programmes can be offered for sale on approval by the Student Affairs Division.
- iv. The Executives of any association that contravene the regulations on collection of money shall be dissolved forthwith, in addition to any disciplinary measure deemed fit by the University.
- v. Any student or group of students who collects money or donation under any false pretence shall be expelled from the University.
- vi. Withdrawal of money from the account of students' associations requires express permission of Staff Adviser(s).
- vii. Any student or group of students who embezzles (mismanages) any money or property belonging to a registered union/association/club/society or the Students Union shall be made to refund the money, replace the property or have their results/NYSC call up letters withheld or be liable to two-semester/contact sessions rustication or expulsion, as the case may be.

NB: Students rusticated in the first semester will henceforth have the portal opened to enable them register in the second semester of a session.

f. CONDUCT IN THE HOSTELS

A hostel is a center of community life. All resident students are expected to contribute their quota to make it a happy home. Each student is also required to exercise the greatest comportment and self-discipline in relation to other students, hostel authorities and staff as well as the public.

i. Visitors

Visitors of the same sex are allowed in student's room only between 4.00pm and 7.30pm on week days (Mondays to Fridays inclusive) and between Holidays. Visitors of opposite sex are not allowed in the University.

Visitors must not go directly to the student's rooms or to the common rooms but must first inquire at the porter's lodge where they must sign the Visitor's Book on arrival and indicate the time of departure at the end of their visits.

No students should accommodate any visitor or unauthorized students in his/ her room over –night without the permission of the Hostel Warden or Hostel Supervisor in writing. Students found entertaining visitors in their rooms outside the official time allowed shall face disciplinary action.

ii. Hostel property

Students on allocation of host room may receive and sign for the appropriate hays, items of furniture such as beds, wardrobes etc., as provided by the University. Students are required to inspect their rooms in the company of the Porter and to report any defect in writing 24 hours to the Head Porter. Any defect discovered after that period shall be deemed the responsibility of the occupants who shall be held financially liable. Permission to use any of the University's facilities in the hostels shall be obtained through the Porters.

The right to occupy a room is not transferable and it is an offence punishable EXPULSION from hostel. Students are held liable for any careless or willful destruction or damage of University property. Repair costs of proven damages/destruction of common facilities shall be the collective responsibility of students concerned.

Approved Hostel Functions

The Hostel Wardens must be notified of students' meetings or any functions taking place in the hostel. Application for approval for holding functions of the hostel must be received by the Dean of Student Affairs not later than 48 hours to that function. Visitors attending such meetings or functions must sign the visitor's books.

Noise, Electrical Appliances, Fire and Fire Prevention in the interest of the residents of hostels, noise must be kept to the minimum. Radios, stereo-sets and TVs are not to be used after 10.00pmeach day. These instruments should not however, be played in such a manner as to cause annoyance or disturbance to others at any time. No appliance may, on any account, be connected to the lighting circuit. Students must not tamper with or alter, in any way, electrical installations in their rooms or any part of the hostel.

The installation and/or use of cooker, toaster, immersion heater, refrigerators, cooking ring etc. is not allowed in the students' rooms.

All incidents off fire shall be investigated by the student Affairs and the Security Departments and reported to the Vice Chancellor. Both National Fire Codes and the University regulations will govern the criminal and /or disciplinary actions to be taken against persons found responsible for any fire outbreak.

The use of candles is prohibited in the hostels and classrooms. Students are responsible for all items of furniture and other properties of the school in the rooms. Students causing a total electrical power failure in hostel or part of a hostel will be charged with cost of restoration of power and shall further disciplinary action. All fixtures and furnishing must not be tampered with or modified in any whatsoever. No pictures, posters, postcards, cutting etc. shall be displayed on the walls, doors and /or windows of hostel rooms.

STUDENTS' ORGANIZATIONS AND ASSOCIATIONS

Purpose and nature of Organizations it is the policy of the University to encourage students to organize and participate in associations, which promote the academic, recreational and social life of the University. For student directed clubs and societies designed to supplement academic and professional training. There are numeric of such students' academic societies and social clubs catering for a wide variety of interests.

All organizations are required to apply for formal recognition and registration to the Dean of Student Affairs, which the Vice Chancellor has charged with the responsibility for granting the necessary approval after verifying that the organization met the laid down conditions. For the purpose of registration, each organization must submit its constitution for final approval by the Vice Chancellor. All full- time students in courses of not less than one academic session are eligible members of the

students' Union. All members of the students' union shall pay a compulsory membership fee per session, as may be approved by the University management from time to time.

All members of the union have the right to vote and be voted for. Students who measure below average, academically and to not have a minimum CGPA of 2.25 are prohibited from seeking for any elective post in the student Union.

Regulations Governing Association, Clubs and Societies

All clubs, societies and organization that wish to operate in the University should be duly registered at the student Affairs Office.

It is mandatory that students' societies appoint members of Senior Staff either as patrons or Advisers. Societies shall submit proposed programs of Activities to contribute to the academic, cultural, social and recreational life of the school to the Vice Chancellor through the Student Affairs Office.

Societies shall submit to the Student Affairs office, copies of their constitution and bye-laws, as well as list of officials of the society concerned.

Any revision of the Constitution of a society/club should be presented through the Student Affairs office to the Vice Chancellor for approval.

Considering the fast turn-over of students in the University, club, societies and organizations shall be required to renew their registration in the first semester of every new session. Such renewal of registration shall be done by filling of a renewal of registration form obtained from the Dean of Student Affairs. It will be required that the staff adviser countersigns the summary report of activities and finance of the previous session. The operation of any student group that fails to renew her/his registration by the end of the first semester of the session shall be deemed illegal.

GUIDELINES OF RESEARCH PROJECT

It is expected that every student should abide by the guidelines outlined below. This is important as the guidelines are meant to, among other things, streamline supervision process and production of the research report.

SUBMISSION OF RESEARCH WORK TO SUPERVISORS

- Only one chapter is to be submitted to supervisor at a time in UG Programme.
- A Student who submits his chapter/work at late hour has him/herself to blame

FORMAT FOR PRELIMINARY PAGES

- Title Page
- Approval Page
- Dedication
- Acknowledgments
- Table of Contents
- List of Tables (if any)
- List of Appendices (if any)
- Abstract

FORMAT OF CHAPTER ONE: INTRODUCTION

- Background of the Study
- Scope and Limitation
- Significance of the Study
- Statement of the Research Problem

- Aim and Objectives
- Methodology
- Structure
- Literature Review

LITERATURE REVIEW

This is an analytical evaluation and synthesis of the materials relevant to a particular field or topic. It is an overview of the field of inquiry; what has already been said on the topic, who the key writers are, what the prevailing theories are, what questions are being asked, and what methodologies are appropriate and useful. In the reviewing process, the surname of the author and the title of the text should appear in the body. For example, in Doi's Islam in Nigeria.

DOCUMENTATION:

(1) Footnote/Endnote:

Footnotes/endnotes should be numbered consecutively throughout a chapter in such a way that each chapter should have its footnote/endnote starting with serial number one (1). A footnote should come at the bottom of the page where the number appears. The endnote, on the other hand, should come at the end of a chapter. The present system of writing footnotes/endnotes in the Department, which is more of Turabian Citation System, should be maintained. An example of the suggested method of writing footnote/endnote is as follows: A.I. Doi, Islam in Nigeria, Gaskiya Corporation, Zaria, 1984 p.76.

(2) Bibliography:

This is the listing of every work that supplied the researcher with information. Bibliographic entries normally come at the end of the entire work. They should be arranged alphabetically according to the surnames of authors. Arabic materials should be separated from non-Arabic materials. Published materials should also be separated from unpublished ones. The present system of writing bibliographic entries in the Department, which is APA Citation System, should be maintained. Example of the suggested APA method of writing bibliographic entry is as follows: Doi, A. I. (1984), Islam in Nigeria Zaria: Gaskiya Corporation.

(3) List of Informants:

This is the listing of all those who supplied oral information to the researcher. The list of informants normally comes at the end of bibliographic entries and an example is given thus: Ibrahim Hassan Abubakar, (65 years), Farmer, Katuru.

TYPING AND BINDING

- Typing and binding should solely be the responsibility of the students.
- In addition, the following guides to project production should be taken into consideration:

1. Line Spacing

- Double, but
- Single for
 - (a) Titles of chapters and sections,
 - (b) Indented quotations and
 - (c) Each bibliographic entry

2. Font Size

- 12

3. Justification

- Justified (fully)

4. Margin:

- Top = 2.5cm
- Bottom = 2.5cm
- Right = 2.5cm
- Left = 3.5cm

5. Pagination

- Bottom Center

6. Titles of Chapters and Sections

- Should be in capital letters
- Centre
- Bold
- Note to be underlined

7. Bibliography/Note

- Titles of published material e.g. textbooks, names of journals (and not the article) – should be in italics.

8. Binding (UG)

- Colour – navy Blue
- Size – A4

SUBMISSION DATE AND NUMBER OF COPIES TO BE SUBMITTED

- On or before the last paper to be written in the Department during the second semester examination.
- 4 copies.

MARKING SCHEME FOR PROJECT (UG)

1. Quality of language (Arabic/English) to be plain and clear = 10 marks
2. Statement of the research problem, aim and objectives, and methodology. These should be clear, well-defined and stated = 10 marks
3. Quality of work, originality and contribution to knowledge = 50marks.
4. Conclusion including suggestion for future research = 10marks

5. Documentation: acknowledgment of sources; and good bibliography according to guidelines = 10marks
6. Proper and quality binding as well as typing according to guidelines = 10 marks

ROLES OF SUPERVISORS

- A supervisor should meet his students as regular as possible.
- The place of supervision should be the office of the supervisor.
- Postgraduate supervision is a team work, so where there is a major difference the team should meet to reconcile the difference amicably.
- The major supervisor in a postgraduate supervision should insist that the student submit chapters of his/her work to each member of the supervisory team.
- A supervisor should adhere to the approved topic.
- A major supervisor should submit quarterly report on each student under his supervision to the Department PG Coordinator.

CONCLUSION:

Any student who needs any clarification(s) or advice should contact his/her supervisor or the Departmental Academic Adviser of his/her level or the Head of Department.